

UNIVERSITY OF SINDH JAMSHORO

Requisition Form

Name of the Institute/Department/Center _____

Sr.	Name of Article	Last Supplies in Past Three Years			Present Requirement				Comments/ Justification
		Date	Quantity	Page No. of Stock Register	No. of Students	Quantity Available (Functional)	Quantity Available (Damaged)	Quantity Required	
1.	Student Chair with Writing Pad								
2.	White Boards								
3.	Rostrums								
		Total							

Note: Please attach attested (by the head of the department) photocopies of the Stock Register showing the entries of the said items available in the institute/department /center.

Signature & Stamp of the Director/Chairman/Chairperson

Soft Copy of this Requisition Form is available for download on the official website of the university i.e. www.usindh.edu.pk in downloads section