



Description : RFQ/PSO/ 78 / Toners for Various Departments
Date of Issue : 08 May 2024 10:50 AM
Date of Submission of Quotation : 13 May 2024 12:00 PM
Place of Delivery : Purchase & Stores Office
Contact Person & Telephone : Purchase Store Officer (022-9213224)

S.#	Name of Department & Items	Specification	Quantity	
A	Institute of Plant Sciences University of Sindh			
1	Toner for Laser Printer HP-M-402 (26A) Good Quality or equivalent		1	No
2	Toner for Toshiba Digital Photo Copier e-Studio 2803 Good Quality or equivalent		1	No
B	Finance Wing Cheque Section			
1	SSD Hard Drive 512 GB Kingston or equivalent		2	Nos
2	DDR3 RAM 8GB Kingston or equivalent		3	Nos
3	A4 Tech N300 USB Wired Mouse or equivalent		1	No
4	A4 Tech Wired Keyboard USB KR-85 or equivalent		1	No
5	Toner for Laser Printer HP-M-402 (26A) Good Quality or equivalent		1	No
C	Department of Comparative Religion & Islamic Culture			
1	Toner for Toshiba Digital Photo Copier e-Studio 2829a Good Quality or equivalent		1	No
D	Department of Pharmaceutics Faculty of Pharmacy			
1	Toner for Laser Printer HP-M402 (26A) Good Quality or equivalent		1	No
2	Toner for Toshiba Digital Photo Copier e-Studio 2803AM Good Quality or equivalent		1	No
E	Institute of Art and Design			
1	Toner for Laser Printer HP-2015 (53A) Good Quality or equivalent		1	No
2	Toner for Laser Printer HP-M402 (26A) Good Quality or equivalent		1	No
F	Department of Pharmaceutical Chemistry			
1	Toner for Toshiba Digital Photo Copier e-Studio 2803AM Good Quality or equivalent		1	No
2	Toner for Laser Printer HP-M402 (26A) Good Quality or equivalent		2	Nos
G	Department of International Relations			
1	Toner for Laser Printer HP-2015 (53A) Good Quality or equivalent		1	No
2	Toner for Toshiba Digital Photo Copier e-Studio 2803 Good Quality or equivalent		1	No
H	Department of Media & Communication Studies			
1	Toner for Laser Printer HP-M-402 (26A) Good Quality or equivalent		2	Nos
2	Toner for Laser Printer HP-400 Pro (80A) Good Quality or equivalent		2	Nos
3	Toner for Laser Printer HP-1020 (12A) Good Quality or equivalent		2	Nos
4	Toner for Toshiba Digital Photo Copier e-Studio 243 T-2450D Good Quality or equivalent		1	No
I	Institute of Biochemistry			
1	Toner for Laser Printer HP-2015 (53A) Good Quality or equivalent		2	Nos
2	Toner for Laser Printer HP-1020 (12A) Good Quality or equivalent		3	Nos
3	Toner for Toshiba Digital Photo Copier e-Studio 2803 Good Quality or equivalent		1	No
J	Department of Psychology Faculty of Social Sciences			
1	Toner for Laser Printer HP-M201dw (83A) Good Quality or equivalent		2	Nos
K	Department of Physiology & MLT			
1	Toner for Laser Printer HP-2055 (05A) Good Quality or equivalent		1	No
L	Vice Chancellor's Secretariat			
1	Toner for Laser Printer HP-400 Pro (80A) Good Quality or equivalent		1	No

M	Department of Criminology			
1	Toner for Toshiba Digital Photo Copier e-Studio 2803 Good Quality or equivalent		1	No
N	Institute of Microbiology			
1	Toner for Toshiba Digital Photo Copier e-Studio 2803 Good Quality or equivalent		1	No
2	Toner for Laser Printer HP-2035 (05A) Good Quality or equivalent		2	Nos
O	Department of software Engineering Faculty of Engineering and Technology			
1	Toner for Laser Printer Brothers HL-5200DW complete Good Quality or equivalent		2	Nos
P	Purchase & Store Section			
1	Toner for Laser Printer HP-MFP 135 (107A) Good Quality or equivalent		2	Nos
2	Toner for Laser Printer HP-1320 (49) Good Quality or equivalent		3	Nos
Q	Institute of Business Administration			
1	MK235 Wireless Keyboard and Mouse Combo - Logitech or equivalent		1	Set
R	Dr. M.A Kazi Institute of Chemistry			
1	Toner for Toshiba Digital Photo Copier e-Studio 2803am Good Quality or equivalent		1	No
2	Toner for Toshiba Digital Photo Copier e-Studio 206 Good Quality or equivalent		1	No
3	Toner for Laser Printer HP-2055 (05A) Good Quality or equivalent		1	No
4	Toner for Laser Printer HP-2035 (05A) Good Quality or equivalent		1	No
5	Toner for Laser Printer HP-3052 (12A) Good Quality or equivalent		1	No
S	Director Student Affairs			
1	Intercom Set Model No. RL-0004 or equivalent		1	Set
T	Institute of Mathematics & Computer Science			
1	Digital Telephone Set Panasonic or equivalent		1	Set

Terms & Conditions:

1. Income Tax and Sales Tax Registration Certificate (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Material in this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if the material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above-mentioned item(s).
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate/item cost must be quoted for all required items otherwise Incomplete or conditional Quotation will not be accepted.
8. The rate/item cost is final, and no change whatsoever will be accepted.
9. Government tax(s), levi(es) and charge(s) will be charged at actual as per SRO.
10. Competent Authority reserves the right to change / alter / remove any item or article or reduce /enhance quantity without assigning any reason.
11. The invoice should be submitted to the Purchase Store Office.
12. Advance Payment subject to Bank Guarantee Preferably National Bank of Pakistan.
13. No subletting in any case/item/form will be allowed.
14. All Government Taxes (including Income Tax and Stamp Duty), Levies and charges will be charged as per applicable rates / denomination of Purchase/Work Order.
15. University of Sindh reserves the right to issue Purchase order for any single item(s) to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
16. Certificate of Genuine / Originality will be provided by the supplier (where applicable).

Sd/-

Purchase Store Officer
University of Sindh, Jamshoro