



Description : RFQ/PSO/ 59 / Toners for Various Departments
Date of Issue : 08 March 2023 10:50 AM
Date of Submission of Quotation : 12 March 2023 12:00 PM
Place of Delivery : Purchase & Stores Office
Contact Person & Telephone : Purchase Store Officer (022-9213224)

S#	Description & Name of Departments	Specification	Qty
A	Directorate of Research and Graduate Studies		
1	Toner for Laser Printer HP-M-402 Good Quality or equivalent		4
2	Toner for Laser Printer HP-M-1102 Good Quality or equivalent		2
B	Finance Wing Budget Section		
1	Toner for Laser Printer HP-M-402 Good Quality or equivalent		1
C	Institute of Commerce & Management University of Sindh		
1	Toner for Laser Printer HP-1102 Good Quality or equivalent		2
2	Toner for Laser Printer HP-2015 Good Quality or equivalent		2
D	Additional Registrar		
1	Toner for Laser Printer HP-2055 Good Quality or equivalent		3
2	Toner for Laser Printer HP-1320 Good Quality or equivalent		2
3	Toner for Laser Printer HP-M-404 Good Quality or equivalent		3
4	Toner for Laser Printer HP-M-12A Good Quality or equivalent		2
5	Toner for Toshiba Digital Photo Copier e-Studio 3508 Good Quality or equivalent		1
E	Institute of Law Elsa Kazi Campus		
1	Toner for Toshiba Digital Photo Copier Machine Model No.181 Good Quality or equivalent		1
F	Department of Muslim History		
1	Toner for Laser Printer HP-2055 Good Quality or equivalent		1
G	Institute of Gender Studies		
1	Toner for Laser Printer HP-1102 Good Quality or equivalent		1
2	Toner for Laser Printer HP-1115 Good Quality or equivalent		1
3	Toner for Laser Printer HP-1320 Good Quality or equivalent		1
H	Department of Economics		
1	Toner for Laser Printer HP-1102 Good Quality or equivalent		1
2	Toner for Laser Printer HP-2015 Good Quality or equivalent		1
I	Institute of Biotechnology & Genetic Engineering		
1	Toner for Laser Printer HP- 3050 12-A Good Quality or equivalent		1
J	Department of Library and Information Science and Archives studies		
1	Toner for Laser Printer HP-2035 (05A) Good Quality or equivalent		1
K	Controller of Examination (Annual)		
1	Epson M1140 Ink 005 120ml each or equivalent		5
2	Toner for Laser Printer HP-5200 Good Quality or equivalent		3
3	Toner for Laser Printer HP-4015 Good Quality or equivalent		4
4	Toner for Laser Printer HP-3015 Good Quality or equivalent		3
5	Toner for Laser Printer HP-M608 37-A Good Quality or equivalent		3
6	Toner for Laser Printer HP-2035 (05A) Good Quality or equivalent		6

7	Toner for Laser Printer Pro HP-4003dw Good Quality or equivalent		6
8	Toner for Laser Printer HP-1022 Good Quality or equivalent		4
L	Controller of Examination (Semester)		
1	Toner for Laser Printer HP-M706N Good Quality or equivalent		7
2	Toner for Laser Printer HP-4015 Good Quality or equivalent		7
3	Toner for Laser Printer HP-2015 Good Quality or equivalent		7
4	Toner for Laser Printer HP-M4002 Good Quality or equivalent		6
5	Toner for Laser Printer HP-3015 (55-A) Good Quality or equivalent		2
6	Epson Ink 005 120ml each or equivalent		4
M	Planning and Development Cell		
1	Toner for Toshiba Photo Copier Machine Model No. T-2309P Good Quality or equivalent		1

Terms & Conditions:

1. Income Tax and Sales Tax Registration Certificate (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Material in this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if the material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above-mentioned item(s).
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate/item cost must be quoted for all required items otherwise Incomplete or conditional Quotation will not be accepted.
8. The rate/item cost is final, and no change whatsoever will be accepted.
9. Government tax(s), levi(es) and charge(s) will be charged at actual as per SRO.
10. Competent Authority reserves the right to change / alter / remove any item or article or reduce /enhance quantity without assigning any reason.
11. The invoice should be submitted to the Purchase Store Office.
12. Advance Payment subject to Bank Guarantee Preferably National Bank of Pakistan.
13. No subletting in any case/item/form will be allowed.
14. All Government Taxes (including Income Tax and Stamp Duty), Levies and charges will be charged as per applicable rates / denomination of Purchase/Work Order.
15. University of Sindh reserves the right to issue Purchase order for any single item(s) to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
16. Certificate of Genuine / Originality will be provided by the supplier (where applicable).

Sd/-

Purchase Store Officer
University of Sindh, Jamshoro