

## BIDDING DOCUMENT



### Auction of Old / Damaged / Unserviceable / and irreparable Material

Name of Company/Contractor: \_\_\_\_\_

NTN No. \_\_\_\_\_, SRB No. \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: (Tel) \_\_\_\_\_ (Mob) \_\_\_\_\_

Email: \_\_\_\_\_

Bank Challan / Demand Draft of Rs. 3,000/- (P/O No. \_\_\_\_\_ Dated: \_\_\_\_\_)

Tender form Issuing Date & Time	:	5 <sup>th</sup> December 2023 08:00 am
Tender submission Date & Time	:	20 <sup>th</sup> December 2023 12:00 Noon
Tender opening Date & Time	:	20 <sup>th</sup> December 2023 12:30 pm
Tendering Process	:	SINGLE STAGE – ONE ENVELOPE

Purchase Store Office, Allama I.I. Kazi Campus,  
University of Sindh, Jamshoro.  
Phone No. 022- 9213224 | Email: [psu@usindh.edu.pk](mailto:psu@usindh.edu.pk)

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## 1. Introduction

### Dear Bidder:

Thank you for the interest you have shown in response to the advertisement of University of Sindh which has floated on University of Sindh official website and News Papers for “Auction of various Old/Damaged/Unserviceable & irreparable material”.

The University of Sindh, the oldest University of the country, was constituted under the University of Sindh Act. No. XVII of 1947 passed by the Legislative Assembly of Sindh. The Act was subsequently revised and modified in 1961 and later. The Act of 1972 under which the University is presently functioning provided for greater autonomy and representation of teachers.

Please contact the undersigned for any information and query.

### Thank you.

#### **PRUCHASE STORE OFFICER**

Bungalow No. A-5,  
Allama I.I. Kazi Campus,  
University of Sindh, Jamshoro-76080.  
Phone No. + 92-22- 9213224  
Email: [psso@usindh.edu.pk](mailto:psso@usindh.edu.pk)

## 2. INSTRUCTIONS

- a. The University of Sindh (UoS) expects that Bidder should furnish all the required documents to ensure a transparent and genuine presentation. Therefore, it is necessary to fill in the Tender Form meticulously and sign & stamp every page.
- b. You can collect the Tender Document from the office of the Purchase & Stores Section, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080 from **5<sup>th</sup> December to 20<sup>th</sup> December 2023** during working hours 8:30 a.m. to 3:00 p.m. (up to last date 20/12/2023 Time 12:00 noon).
- c. The last date to submit the Tender Document in sealed envelope is **20<sup>th</sup> December 2023 by 12:00 noon** in the Office of the Purchase & Stores Section, Bungalow No. A-5, Allama I.I. Kazi Campus, University of Sindh, Jamshoro-76080. The Tender will be opened on same day at **12:30 pm** in the presence of representatives who may care to attend.
- d. **Bid Security of Rs.100,000/- will be submitted along with Tender documents in shape of PAY ORDER / DEMAND DRAFT only in the name of University of Sindh Jamshoro.**
- e. The University of Sindh has reserved rights to reject or accept any bid during bidding process.

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**Stamp & Signature**

**3. AUCTION VARIOUS OLD/DAMAGED/UNSERVICEABLE & IRREPARABLE MATERIAL**

<b>S #</b>	<b>Name of Item</b>	<b>Rate Per Kg</b>	<b>Rate Per Lot</b>
1	Old Answer Copies		
2	Old Unserviceable CPU / Monitors / Keyboard / Mouse / Photo Copier		
3	Old Tyers		
4	Old Batteries		

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**Stamp & Signature**

**6. TERMS & CONDITIONS**

01. Bidders will have to quote their bids against each item.
02. Bidders will have to produce bid security of Rs.100,000/= (Rupees: One Lac Only) in the shape of Pay Order in the name of University of Sindh, Jamshoro failing which the auction document will not be entertained.
03. Details of Bid Security / Advance Amount Submitted: Value: 100,000/=

Pay Order No. \_\_\_\_\_

Dated: \_\_\_\_\_

Bank: \_\_\_\_\_

04. Quantity of any item can be reduced / increased at any time.
05. Bidders will have to quote rates/bids with all applicable Government taxes.
06. If the Auction Committee feels that the rates quoted by the bidders is below market rates the bids will be rejected.
- 07. The Auction Document will be submitted on dated 20-12-2023 up to 12:00 Noon. and will be opened at 12:30.pm. on the same day in the office of the undersigned.**
08. In case of undesirable circumstances on submission / opening date & time or if Government declares holiday, the bidding documents shall be submitted / opened on the next working day at the Same time & venue.
09. The successful bidders will take material in presence of Auction Committee before carrying the material, he will pay the total amount in shape of pay order.
10. All sealed envelopes shall be opened in the presence of bidders or their authorized representative / nominee who wish to be present.
11. The successful bidder will be responsible for carrying the material within fifteen (15) days, in case of failure, the advance will be forfeited in favor of University of Sindh Jamshoro.
12. The University authorities reserve the rights to reject or accept any or all offers without assigning any reason.

***Purchase Store Officer  
University of Sindh  
Jamshoro***

***I abide myself of the above Terms & Condition***

\_\_\_\_\_  
***Name of Firm & Signature with Stamp***