Minutes of the Meeting

Regarding Self Assessment Report on 25th September 2012

The following Program Team Members attended the meeting

1. Dr. Noor Afroz Khuwaja, Dean, Faculty of Arts
2. Dr. Rafique Ahmed, Department of Urdu
3. Dr. Atique Ahmed Jilani, Department of Urdu
4. Dr. Anwar Figar Hakro, Department of Sindhi
5. Mr. Noor Muhammad Shah, Department of Sindhi
6. Mr. Naveed Ahmed Sandelo, Department of Philosophy
7. Mr. Ahmed Raza, Institute of Languages
8. Mr. Nazar Hussain Chandio, Institute of Languages
9. Syed Ismail Shah, Institute of English Language & Literature
10. Mrs. Arifa Ansari, Institute of English Language & Literature
11. Mr. Naimatullah Khilji, Institute of Arts & Design
12. Mr. Saeed Ahmed Mangi, Institute of Arts & Design
13. Dr. Muhammad Suleman Shaikh, Advisor, QEC

The meeting started with the recitation of Holy Quran.

Prof. Dr. Noor Afroz Khuwaja, Dean, Faculty of Arts presided over the meeting.

In her introductory remarks, she accentuated the importance of the Self Assessment Report (SAR) and advised the members to follow up the quality procedure for the enhancement of quality education in the Alma Mater. She has appreciated the authorities for providing honorarium to the faculty members for their publications and suggested that this practice should be continued to encourage the faculty members.

The Advisor, QEC has briefed the write up and review of the SAR.

All the members of the house took keen interest in the review of the SAR and provided the feedback on the various issues pertaining to the academic programs. They were of the view that the admission policy should be adopted in the true spirits. The students those are admitted in various programs are not having the aptitude for that course, therefore, the students enrolled in the program having no aptitude are creating problems for the department and ultimately for the Varsity. It was suggested that the
proper mechanism for admission to be developed to enroll the meritorious candidates having adequate aptitude of the particular program. In this regard it was suggested that the Department Admission Committee be constituted to interview the candidate to evaluate the aptitude and competency of the candidate for the course. The remarks of the committee be given due weight- age for admission.

The members of the house suggested that the proper facilities as per reports of the QEC be provided to the department to promote the quality educational programs.

The following resolutions were unanimously passed by the members of the committee:

**Resolution I:**

The various units of the Faculty of Arts will review the SARs and provide it to the office of QEC latest by 10th Oct. 2012.

**Resolution II:**

All the faculty members will provide the Course Files for the First Semester-2012, immediately.

Prof. Dr. M. Suleman Shaikh
Advisor,
Quality Enhancement Cell
Minutes of the Meeting held on 18th September 2012

The following members were present in the meeting.

1. Prof. Dr. Mehboob Shah, Dean, Faculty of Natural Sciences,
2. Prof. Dr. Parveen Munshi, Dean, Faculty of Education
3. Dr. M. Yakoob, Director, Institute of Biochemistry
4. Mr. Muhammad Aqeel Bhutto, Institute of Biotechnology & Genetic Engineering
5. Prof. Dr. Abdul Ghaffar Vasandani, Dr. M.A Kazi Institute of Chemistry
6. Prof. Dr. Asad Ali Shaikh, Director, Institute of Information & Communication Technology
7. Prof. Dr. Noor Ahmed Shaikh, Director, Institute of Mathematics & Computer Sciences
8. Prof. Dr. Akhtar Hussain Mughal, Director, Institute of Physics
9. Mr. M. Mukhtiar Kazi, Department of Anthropology & Archaeology
10. Ms. Faryal Khushik, Department of Microbiology
11. Dr. Abdul Latif & Mr. Jeando Shaikh, Representative, Department of Physiology
12. Prof. Dr. Raja M. Ilyas, Chairman, Department of Statistics
13. Prof. Dr. Nasreen Memon, Chairperson, Department of Zoology
14. Prof. Dr. Saleha Parveen, Chairperson, Department of Curriculum Development & SE
15. Ms. Sumera Irum, Department of Distance, Continuing and Computer Edu.
16. Ms. Mumtaz Khuwaja, Department of Education
17. Ms. Farzana Mughal, Department of Psychological Testing, Guidance & Research
18. Dr. Iftikhar Jafri, Department of Science and Technical Education.
19. Prof. Dr. M. Suleman Shaikh, Advisor, Quality Enhancement Cell

The meeting started with the recitation of Holy Quran.

Prof. Dr. Parveen Shah, Pro-Vice Chancellor, University of Sindh in her speech said that the key ingredient to success in any case is willingness. We should be willing to become aware of what choices we are making and should be willing to make a change. Discipline is the fundamental for performing all the educational activities. Are we willing to build the Varsity. Everyone has a choice to make. Everyone has a part to play. In her speech she said that the Varsity is our collective “pride”; we must work together for its prosperity and honour. The quality of education is the entire domain of faculty members, once the faculty members commit to promote and deliver the quality of education which of course is the mission of the University so we must work in the larger interest of the Varsity.

She informed the house that the Higher Education Commission is regularly monitoring the performance of the universities and in this regard they are very much vigilant about the quality of education. The quality parameters need to be improved as per HEC requirement.
The Advisor, Quality Enhancement Cell has given the presentation on the write-up/revision of Self Assessment Report, for the year 2013-14. All the participants thoroughly discussed the Self Assessment Report and provided the feedback on the same. After detailed deliberations, the following resolutions were passed unanimously:

**Resolution I:**

All the Units of Faculty of Natural Sciences, Faculty of Education, Faculty of Pharmacy and Faculty of Law will provide the revised Self Assessment Reports of their unit latest by 18th October 2012 and provide it to the Advisor, Quality Enhancement Cell through the respective Deans of Faculties.

**Resolution II:**

The Chairpersons of various units of the above mentioned faculties will provide the Course File for the 1st Semester 2012 maintained by the faculty members to the office of QEC latest by 27th September 2012.

**Resolution III:**

All the Chairpersons provide the Time Tables for the 2nd Semester 2012 immediately as per format given by the Advisor, QEC.

The meeting ended with the votes of thanks to and from the Chair.

Prof. Dr. M. Suleman Shaikh  
Advisor,  
Quality Enhancement Cell
Minutes of the Meeting regarding Self Assessment Report held on 14th September 2012

The following Members were present in the meeting:

1. Prof. Dr. M. Anwar Khan Pathan, Dean, Faculty of Islamic Studies,
2. Prof. Dr. Abida Tahirani, Dean, Faculty of Social Sciences,
3. Dr. Javed Iqbal, Department of Urdu
4. Dr. Imamuddin Khoso, Institute of Business Administration
5. Prof. Manzoor Ahmed Shaikh, Institute of Commerce
6. Mr. Ameer Ali Buriro, Representative, Institute of Women Development Studies
7. Mr. Nanik Ram, Chairman, Department of Economics
8. Dr. M. Ghulam Muhammad Lakho, Chairman, Department of General History
9. Mr. Farooque Ahmed Lighari, Representative, Department of International Relations
10. Ms. Sheerin Gul Soomro, Chairperson, Department of Library Information Science & Archive Studies
11. Representative, Department of Mass Communication
12. Representative, Department of Political Science
13. Dr. Nagina Parveen, Department of Psychology
14. Dr. Zareen Abbasi, Department of Public Administration
15. Ms. Shamim Akhtar Soomro, Chairperson (In charge), Department of Social Work
16. Dr. Nabi Bux Narejo, Department of Criminology
17. Prof. Dr. M. Suleman Shaikh, Advisor, Quality Enhancement Cell

The meeting started with the recitation of Holy Quran.

Prof. Dr. Parveen Shah, Pro-Vice Chancellor, University of Sindh in her speech informed the house that the Higher Education Commission is regularly monitoring the performance of the universities and in this regard they are very much vigilant about the quality of education. Till to-date the quality parameters as per HEC requirement are partially/ totally fulfilled in the various units of the university. In her speech she said that by working together we will continue to make the Varsity our collective “pride”. The quality of education is the entire domain of faculty members, once the faculty members commit to promote and deliver the quality
education which of course the mission of the University, their effort will not go in vein but will be rewarded by the students and by the society as well.

The Advisor, Quality Enhancement Cell has given the presentation on the write-up/revision of Self Assessment Report, for the year 2013-15. All the participants thoroughly discussed the Self Assessment Report and provided the feedback on the same. After detailed deliberations, the following resolutions were passed unanimously:

Resolution I:

All the Units of Faculty of Arts, Faculty of Commerce, Faculty of Islamic Studies and Faculty of Social Sciences will provide the revised Self Assessment Reports of their unit latest by 10th October 2012 and provide it to the Advisor, Quality Enhancement Cell through the respective Deans of Faculties.

Resolution II:

The Chairpersons of various units of the above mentioned faculties will provide the Course File for the 1st Semester 2012 maintained by the faculty members to the office of QEC latest by 27th September 2012.

Resolution III:

All the Chairpersons will provide the Time Tables for the 2nd Semester 2012 as per format not later than 21st Sept. 2012 to the office of QEC.

The meeting ended with the votes of thanks to and from the Chair.

Prof. Dr. M. Suleman Shaikh
Advisor,
Quality Enhancement Cell